

Overview and Scrutiny Management Committee

Thursday, 9th November, 2017
at 5.30 pm

PLEASE NOTE TIME OF MEETING

Council Chamber - Civic Centre

This meeting is open to the public

Members

Councillor Fitzhenry (Chair)
Councillor Moulton (Vice-Chair)
Councillor Fuller
Councillor Furnell
Councillor Hannides
Councillor Whitbread
Councillor Murphy
Councillor Coombs

Appointed Members

Rob Sanders, Church of England
Catherine Hobbs, Roman Catholic Church
Vacancies

- Primary Parent Governor Representative;
and
- Secondary Parent Governor Representative

Contacts

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Mark Pirnie
Scrutiny Manager
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PUBLIC INFORMATION

Overview and Scrutiny Management Committee

The Overview and Scrutiny Management Committee holds the Executive to account, exercises the call-in process, and sets and monitors standards for scrutiny. It formulates a programme of scrutiny inquiries and appoints Scrutiny Panels to undertake them. Members of the Executive cannot serve on this Committee.

Role of Overview and Scrutiny

Overview and Scrutiny includes the following three functions:

- Holding the Executive to account by questioning and evaluating the Executive's actions, both before and after decisions taken.
- Developing and reviewing Council policies, including the Policy Framework and Budget Strategy.
- Making reports and recommendations on any aspect of Council business and other matters that affect the City and its citizens.

Overview and Scrutiny can ask the Executive to reconsider a decision, but they do not have the power to change the decision themselves.

Use of Social Media:- The Council supports the video or audio recording of meetings open to the public, for either live or subsequent broadcast. However, if, in the Chair's opinion, a person filming or recording a meeting or taking photographs is interrupting proceedings or causing a disturbance, under the Council's Standing Orders the person can be ordered to stop their activity, or to leave the meeting. By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and or/training purposes. The meeting may be recorded by the press or members of the public.

Any person or organisation filming, recording or broadcasting any meeting of the Council is responsible for any claims or other liability resulting from them doing so.

Details of the Council's Guidance on the recording of meetings is available on the Council's website.

The Southampton City Council Strategy (2016-2020) is a key document and sets out the four key outcomes that make up our vision.

- Southampton has strong and sustainable economic growth
- Children and young people get a good start in life
- People in Southampton live safe, healthy, independent lives
- Southampton is an attractive modern City, where people are proud to live and work

Procedure / Public Representations

At the discretion of the Chair, members of the public may address the meeting on any report included on the agenda in which they have a relevant interest. Any member of the public wishing to address the meeting should advise the Democratic Support Officer (DSO) whose contact details are on the front sheet of the agenda.

Smoking Policy:- The Council operates a no-smoking policy in all civic buildings.

Mobile Telephones:- Please switch your mobile telephones to silent whilst in the meeting

Fire Procedure:-

In the event of a fire or other emergency a continuous alarm will sound and you will be advised by Council officers what action to take.

Access is available for disabled people. Please contact the Democratic Support Officer who will help to make any necessary arrangements.

Dates of Meetings: Municipal Year 2017/18

2017	2018
15 June	11 January
13 July	15 February
10 August	15 March
14 September	12 April
12 October	
9 November	
14 December	

CONDUCT OF MEETING

TERMS OF REFERENCE

The general role and terms of reference for the Overview and Scrutiny Management Committee, together with those for all Scrutiny Panels, are set out in Part 2 (Article 6) of the Council's Constitution, and their particular roles are set out in Part 4 (Overview and Scrutiny Procedure Rules – paragraph 5) of the Constitution.

RULES OF PROCEDURE

The meeting is governed by the Council Procedure Rules and the Overview and Scrutiny Procedure Rules as set out in Part 4 of the Constitution.

BUSINESS TO BE DISCUSSED

Only those items listed on the attached agenda may be considered at this meeting.

QUORUM

The minimum number of appointed Members required to be in attendance to hold the meeting is 4.

DISCLOSURE OF INTERESTS

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "Disclosable Pecuniary Interest" or "Other Interest" they may have in relation to matters for consideration on this Agenda.

DISCLOSABLE PECUNIARY INTERESTS

A Member must regard himself or herself as having a Disclosable Pecuniary Interest in any matter that they or their spouse, partner, a person they are living with as husband or wife, or a person with whom they are living as if they were a civil partner in relation to:

- (i) Any employment, office, trade, profession or vocation carried on for profit or gain.
- (ii) Sponsorship:

Any payment or provision of any other financial benefit (other than from Southampton City Council) made or provided within the relevant period in respect of any expense incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

- (iii) Any contract which is made between you / your spouse etc (or a body in which the you / your spouse etc has a beneficial interest) and Southampton City Council under which goods or services are to be provided or works are to be executed, and which has not been fully discharged.

- (iv) Any beneficial interest in land which is within the area of Southampton.

- (v) Any license (held alone or jointly with others) to occupy land in the area of Southampton for a month or longer.

- (vi) Any tenancy where (to your knowledge) the landlord is Southampton City Council and the tenant is a body in which you / your spouse etc has a beneficial interests.

- (vii) Any beneficial interest in securities of a body where that body (to your knowledge) has a place of business or land in the area of Southampton, and either:

- a) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or
- b) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you / your spouse etc has a beneficial interest that exceeds one hundredth of the total issued share capital of that class.

Other Interests

A Member must regard himself or herself as having an, 'Other Interest' in any membership of, or occupation of a position of general control or management in:

Any body to which they have been appointed or nominated by Southampton City Council

Any public authority or body exercising functions of a public nature

Any body directed to charitable purposes

Any body whose principal purpose includes the influence of public opinion or policy

Principles of Decision Making

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the "rationality" or "taking leave of your senses" principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, 'live now, pay later' and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

AGENDA

1 APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)

To note any changes in membership of the Panel made in accordance with Council Procedure Rule 4.3.

2 DISCLOSURE OF PERSONAL AND PECUNIARY INTERESTS

In accordance with the Localism Act 2011, and the Council's Code of Conduct, Members to disclose any personal or pecuniary interests in any matter included on the agenda for this meeting.

NOTE: Members are reminded that, where applicable, they must complete the appropriate form recording details of any such interests and hand it to the Democratic Support Officer.

3 DECLARATIONS OF SCRUTINY INTEREST

Members are invited to declare any prior participation in any decision taken by a Committee, Sub-Committee, or Panel of the Council on the agenda and being scrutinised at this meeting.

4 DECLARATION OF PARTY POLITICAL WHIP

Members are invited to declare the application of any party political whip on any matter on the agenda and being scrutinised at this meeting.

5 STATEMENT FROM THE CHAIR

6 MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING) (Pages 1 - 4)

To approve and sign as a correct record the Minutes of the meetings held on 14th September, 2017 and to deal with any matters arising.

7 FORWARD PLAN (Pages 5 - 12)

Report of the Service Director, Legal and Governance enabling the Overview and Scrutiny Management Committee to examine the content of the Forward Plan and to discuss issues of interest or concern with the Executive.

8 MONITORING SCRUTINY RECOMMENDATIONS TO THE EXECUTIVE (Pages 13 - 22)

Report of the Service Director, Legal and Governance enabling the Overview and Scrutiny Management Committee to monitor and track progress on recommendations made to the Executive at previous meetings.

Wednesday, 1 November 2017

Service Director, Legal and Governance

SOUTHAMPTON CITY COUNCIL
OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE
MINUTES OF THE MEETING HELD ON 14 SEPTEMBER 2017

Present: Councillors Moulton (Vice-Chair), Furnell, Hannides, Whitbread, Murphy, Coombs and White and Mr Sanders (Appointed Member)

Apologies: Councillors Fitzhenry, Fuller, Catherine Hobbs and Revd. J Williams

Also in attendance: Councillor Payne, Cabinet Member for Housing and Adult Care

22. **APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)**

The Committee noted the apologies of Councillors Fitzhenry and Fuller and Catherine Hobbs and Revd. J. Williams. The Committee also noted that following receipt of the temporary resignation of Councillor Fuller from the Overview and Scrutiny Management Committee, the Service Director, Legal and Governance, acting under delegated powers, had appointed Councillor White to replace him for the purposes of this meeting. In addition the Committee welcomed Mr Rob Sanders who was replacing the Revd. J. Williams appointed member.

23. **MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

RESOLVED that the minutes of the Scrutiny Inquiry Panel, Combating Loneliness in Southampton, 2nd March 2017 and Overview and Scrutiny Management Committee, 10th August, 2017 be approved and signed as a correct record.

24. **PROPOSED CLOSURE OF KENTISH ROAD RESPITE SERVICE**

The Committee considered the report of the Cabinet Member for Housing and Adult Care providing an update on the proposed closure of the respite service at Kentish Road. Representations were received from service users and carers of the service as well as interested parties and a Member of the Council.

Discussions took place regarding the suitability of alternative priority and the impact these changes were having on service users. After consideration the Committee made the following recommendations:

RESOVLED:

- (i) That the Cabinet Member removed the proposed closure date of 31 October and re-considers the timeframe for the closure of Kentish Road Respite Centre at a meeting of Cabinet.
- (ii) That, to inform the proposed Cabinet decision, the report to Cabinet includes a re-assessment of the financial business case associated with the closure of Kentish Road Respite Service.
- (iii) That, if Cabinet agree to postpone the closure, a communications and transition plan was developed and published to support the process.

- (iv) That, if Cabinet agree to postpone the closure, the Cabinet Member ensures that every effort be made to adequately staff Kentish Road Respite Service whilst it remains open.
- (v) That the Cabinet Member clarifies and communicates to carers and service users the message about respite care at Kentish Road being available during weekends in October to those in the process of transitioning to alternative provision, or have not yet agreed an alternative provision.
- (vi) That the Committee are provided with a briefing paper outlining the current position as it relates to the individuals that are still using Kentish Road, with regards to:
 - Completed and outstanding assessments;
 - Completed and outstanding care and support plans;
 - The number that have not received an offer of alternative provision;
 - The number that have accepted offers of alternative provision;
 - The number that have received an offer but have not reached agreement with the Council with regards to alternative provision.

It was recommended that, where practical, external validation was provided of the statistics requested and that the briefing paper provides the Committee with an explanation of the stages that need to be followed from assessment to completing the transition.

- (vii) That information clearly identifying the alternative respite provision available, including capacity and facilities, and the various needs that they are able to support was provided to the Committee and was circulated to the carers of individuals that use Kentish Road Respite Centre.
- (viii) That the Cabinet Member circulates to the Committee the definition that Southampton City Council was working to, as it relates to the users of Kentish Road Respite Service, for the term 'suitable alternative provision'.
- (ix) That the Committee are provided with:
 - A summary of the legal requirements placed on the Council with regards to engaging with service users and carers and ensuring that their views are taken into consideration.
 - An overview of the approach to engaging with service users and carers that the Council has employed as it relates to the proposed closure of Kentish Road Respite Service.
- (x) That a review of Weston Court was undertaken that explores the opportunities and potential of the site to deliver a respite service complete with facilities that enable service users to socialise.
- (xi) That the Committee was provided with the Administration's current position with regards to the potential use of Weston Court as a facility to accommodate those recently discharged from hospital.
- (xii) That, prior to the closure of the service, officers seek to facilitate the development of 'friendship groups' for Kentish Road service users.
- (xiii) That the Cabinet Member continues to discuss the future use of the Kentish Road facility with the charities that had expressed an interest in the service, and reports progress back to the Committee.

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Agenda Item 7

DECISION-MAKER:	OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE		
SUBJECT:	FORWARD PLAN		
DATE OF DECISION:	9 NOVEMBER 2017		
REPORT OF:	SERVICE DIRECTOR - LEGAL AND GOVERNANCE		
<u>CONTACT DETAILS</u>			
AUTHOR:	Name:	Mark Pirnie	Tel: 023 8083 3886
	E-mail:	Mark.pirnie@southampton.gov.uk	
Director	Name:	Richard Ivory	Tel: 023 8083 2794
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STATEMENT OF CONFIDENTIALITY			
None			
BRIEF SUMMARY			
This item enables the Overview and Scrutiny Management Committee to examine the content of the Forward Plan and to discuss issues of interest or concern with the Executive to ensure that forthcoming decisions made by the Executive benefit local residents.			
RECOMMENDATIONS:			
	(i)	That the Committee discuss the items listed in paragraph 3 of the report to highlight any matters which Members feel should be taken into account by the Executive when reaching a decision.	
REASONS FOR REPORT RECOMMENDATIONS			
1.	To enable Members to identify any matters which they feel the Cabinet should take into account when reaching a decision.		
ALTERNATIVE OPTIONS CONSIDERED AND REJECTED			
2.	None.		
DETAIL (Including consultation carried out)			
3.	The Forward Plan for the period November 2017 – February 2018 has been circulated to members of the Overview and Scrutiny Management Committee. The following issues were identified for discussion with the Decision Maker:		
	Portfolio	Decision	Requested By
	Housing and Adult Care	Future of the Kentish Road Respite Service	Cllr Fitzhenry
	Finance	Update of Medium Term Financial Strategy and Budget 2017/18 to 2020/21	Cllr Fitzhenry
4.	Briefing papers responding to the items identified by members of the		

	Committee are appended to this report. Members are invited to use the papers to explore the issues with the decision maker.
RESOURCE IMPLICATIONS	
<u>Capital/Revenue</u>	
5.	The details for the items on the Forward Plan are set out in the Executive decision making report issued prior to the decision being taken.
<u>Property/Other</u>	
6.	The details for the items on the Forward Plan are set out in the Executive decision making report issued prior to the decision being taken.
LEGAL IMPLICATIONS	
<u>Statutory power to undertake proposals in the report:</u>	
7.	The details for the items on the Forward Plan are set out in the Executive decision making report issued prior to the decision being taken.
8.	The duty to undertake overview and scrutiny is set out in Part 1A Section 9 of the Local Government Act 2000.
<u>Other Legal Implications:</u>	
9.	None
RISK MANAGEMENT IMPLICATIONS	
10.	The details for the items on the Forward Plan are set out in the Executive decision making report issued prior to the decision being taken.
POLICY FRAMEWORK IMPLICATIONS	
11.	The details for the items on the Forward Plan are set out in the Executive decision making report issued prior to the decision being taken.
KEY DECISION	No
WARDS/COMMUNITIES AFFECTED:	None directly as a result of this report
<u>SUPPORTING DOCUMENTATION</u>	
Appendices	
1.	Briefing Paper – Future of the Kentish Road Respite Service
2.	Briefing Paper - Update of Medium Term Financial Strategy Budget 2017/18 to 2020/21
Documents In Members' Rooms	
1.	None
Equality Impact Assessment	
Do the implications/subject of the report require an Equality and Safety Impact Assessments (ESIA) to be carried out?	Identified in Executive report
Privacy Impact Assessment	
Do the implications/subject of the report require a Privacy Impact	Identified in

Assessment (PIA) to be carried out?		Executive report
Other Background Documents - Equality Impact Assessment and Other Background documents available for inspection at:		
Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)	
1.	None	

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BRIEFING PAPER

SUBJECT: FUTURE OF THE KENTISH ROAD RESPITE SERVICE
DATE: 9 NOVEMBER 2017
RECIPIENT: OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

THIS IS NOT A DECISION PAPER**SUMMARY:**

This report, which is to be published on 6 November 2017, will be presented to Cabinet on 14 November 2017 for decision. The report details recommendations for the future of the Kentish Road Respite Service.

BACKGROUND and BRIEFING DETAILS:

1. A copy of the Cabinet Report and associated appendices which provide full details of the proposals will be published on 6 November 2017.

RESOURCE/POLICY/FINANCIAL/LEGAL IMPLICATIONS:**Financial**

2. This information will be outlined in the Cabinet report.

Property / Other

3. This information will be outlined in the Cabinet report.

Legal

4. This information will be outlined in the Cabinet report.

Policy

5. This information will be outlined in the Cabinet report.

Appendices/Supporting Information:

Report and appendices to be published on 6 November 2017

Further Information Available From: **Name:** Paul Juan
Tel: 023 8083 2530
E-mail: paul.juan@southampton.gov.uk

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BRIEFING PAPER

Appendix 2

SUBJECT: UPDATE OF THE MEDIUM TERM FINANCIAL STRATEGY AND GENERAL FUND AND HOUSING REVENUE ACCOUNT (HRA) REVENUE BUDGETS 2017/18 TO 2020/21

DATE: 9 NOVEMBER 2017

RECIPIENT: OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

THIS IS NOT A DECISION PAPER**SUMMARY:**

This report, which is to be published on 6 November 2017, will be presented to Cabinet on 14 November 2017 for decision. The report will provide an update to the Medium Term Financial Strategy and both the General Fund and HRA budget, approved by Council in February 2017, for the period of 2017/18 to 2020/21 taking into account changes in assumptions and the impact of issues that have arisen since the Strategy and Budget were approved.

BACKGROUND and BRIEFING DETAILS:

1. A copy of the Cabinet Report and associated appendices which provide full details of the proposals will be published on 6 November 2017.

RESOURCE/POLICY/FINANCIAL/LEGAL IMPLICATIONS:**Financial**

2. This information will be outlined in the Cabinet report.

Property / Other

3. This information will be outlined in the Cabinet report.

Legal

4. This information will be outlined in the Cabinet report.

Policy

5. This information will be outlined in the Cabinet report.

Appendices/Supporting Information:

Report and appendices to be published on 6 November 2017

Further Information Available From: **Name:** Mel Creighton
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E-mail: mel.creighton@southampton.gov.uk

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Agenda Item 8

DECISION-MAKER:	OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE		
SUBJECT:	MONITORING SCRUTINY RECOMMENDATIONS TO THE EXECUTIVE		
DATE OF DECISION:	9 NOVEMBER 2017		
REPORT OF:	SERVICE DIRECTOR - LEGAL AND GOVERNANCE		
<u>CONTACT DETAILS</u>			
AUTHOR:	Name:	Mark Pirnie	Tel: 023 8083 3886
	E-mail:	Mark.pirnie@southampton.gov.uk	
Director	Name:	Richard Ivory	Tel: 023 8083 2794
	E-mail:	Richard.ivory@southampton.gov.uk	
STATEMENT OF CONFIDENTIALITY			
None			
BRIEF SUMMARY			
This item enables the Overview and Scrutiny Management Committee to monitor and track progress on recommendations made to the Executive at previous meetings.			
RECOMMENDATIONS:			
	(i)	That the Committee considers the responses from Cabinet Members to recommendations from previous meetings and provides feedback.	
REASONS FOR REPORT RECOMMENDATIONS			
1.	To assist the Committee in assessing the impact and consequence of recommendations made at previous meetings.		
ALTERNATIVE OPTIONS CONSIDERED AND REJECTED			
2.	None.		
DETAIL (Including consultation carried out)			
3.	Appendix 1 of the report sets out the recommendations made to Cabinet Members at previous meetings of the Overview and Scrutiny Management Committee. It also contains summaries of any action taken by Cabinet Members in response to the recommendations.		
4.	The progress status for each recommendation is indicated and if the Overview and Scrutiny Management Committee confirms acceptance of the items marked as completed they will be removed from the list. In cases where action on the recommendation is outstanding or the Committee does not accept the matter has been adequately completed, it will be kept on the list and reported back to the next meeting. It will remain on the list until such time as the Committee accepts the recommendation as completed. Rejected recommendations will only be removed from the list after being reported to the Overview and Scrutiny Management Committee.		
RESOURCE IMPLICATIONS			

<u>Capital/Revenue</u>	
5.	None.
<u>Property/Other</u>	
6.	None.
LEGAL IMPLICATIONS	
<u>Statutory power to undertake proposals in the report:</u>	
7.	The duty to undertake overview and scrutiny is set out in Part 1A Section 9 of the Local Government Act 2000.
<u>Other Legal Implications:</u>	
8.	None
RISK MANAGEMENT IMPLICATIONS	
9.	None.
POLICY FRAMEWORK IMPLICATIONS	
10.	None
KEY DECISION	No
WARDS/COMMUNITIES AFFECTED:	None directly as a result of this report
<u>SUPPORTING DOCUMENTATION</u>	
Appendices	
1.	Monitoring Scrutiny Recommendations – 9 November 2017
2.	Emergency Preparedness Response
Documents In Members' Rooms	
1.	None
Equality Impact Assessment	
Do the implications/subject of the report require an Equality and Safety Impact Assessments (ESIA) to be carried out.	No
Privacy Impact Assessment	
Do the implications/subject of the report require a Privacy Impact Assessment (PIA) to be carried out.	No
Other Background Documents	
Equality Impact Assessment and Other Background documents available for inspection at:	
Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1.	None

Overview and Scrutiny Management Committee: Holding the Executive to Account

Scrutiny Monitoring – 9 November 2017

Date	Portfolio	Title	Action proposed	Action Taken	Progress Status
10/08/17	Housing and Adult Care	Tower Block Safety	1) That the timetable and milestones for the installation of sprinkler systems across the Council's 20 high rise buildings are circulated to the Committee.	Response to be circulated prior to the November OSMC meeting.	
			2) That, factoring in the fire risks identified, the Committee are provided with the priority order for the installation of sprinkler systems within the Council's high rise buildings.	Response to be circulated prior to the November OSMC meeting.	
			3) That the Committee are provided with information on the Housing Revenue Account (HRA) borrowing cap and the existing level of borrowing for the HRA.	Response to be circulated prior to the November OSMC meeting.	
			4) That the Cabinet Member outlines to the Committee the funding options that the Administration are considering to enable the installation of sprinkler systems if no Government funding is forthcoming.	Response to be circulated prior to the November OSMC meeting.	
			5) That the Cabinet Member writes to the Communities and Local Government Secretary / Housing Minister tomorrow requesting authorisation to extend the HRA borrowing cap to enable sprinkler systems to be installed in each of the Council's high rise buildings as soon as possible.	Response to be circulated prior to the November OSMC meeting.	
			6) That the Administration adopts the policy position that it will go ahead with the installation of sprinkler systems in all Council owned high rise buildings regardless of the Government's funding decision.	Response to be circulated prior to the November OSMC meeting.	

Date	Portfolio	Title	Action proposed	Action Taken	Progress Status
Page 16			7) That details are provided to the Committee on: <ul style="list-style-type: none"> • The number of flats within the Council's high rise buildings that still have a gas supply • The timescales being worked to for the disconnection of the gas supply to these properties. 	Response to be circulated prior to the November OSMC meeting.	
			8) That the Committee are provided with: <ul style="list-style-type: none"> • A summary of the emergency planning scenarios and outcomes • Specific examples of emergency planning scenarios 	Response provided - Attached as Appendix 2	Completed
			9) That the Service Lead, Council Housing and Neighbourhoods responds directly to the concerns of the tenants representative relating to the consultation with residents and the accessibility of the communications provided.	The Service Lead has responded directly to the residents.	Completed
10/08/17	Leader's	LATCo for Some Council Services	1) That the Leader circulates to the Committee the timescales and milestones for the establishment of the LATCo and when services will begin to trade commercially.	Circulated to the Committee – 25/10/17	Completed

Emergency Preparedness in Southampton

- 8) That the Committee are provided with:
- A summary of the emergency planning scenarios and outcomes
 - Specific examples of emergency planning scenarios

Scrutiny Monitoring – 9 November 2017

Background

Local authorities are required to plan for and respond to a wide range of incidents and emergencies that could affect communities within their geographic areas. These can include the consequences of extreme weather, infectious diseases, transport accidents and terrorism.

Part 1 of the [Civil Contingencies Act 2004](#) (CCA 2004) establishes the statutory framework for local civil protection arrangements in the United Kingdom. The CCA 2004, its [associated regulations](#) and [statutory guidance](#) apply to all organisations it designates as Category 1 or 2 responders.

Southampton City Council is designated a Category 1 responder, required to comply with the full set of civil protection duties illustrated at Figure 1 below.

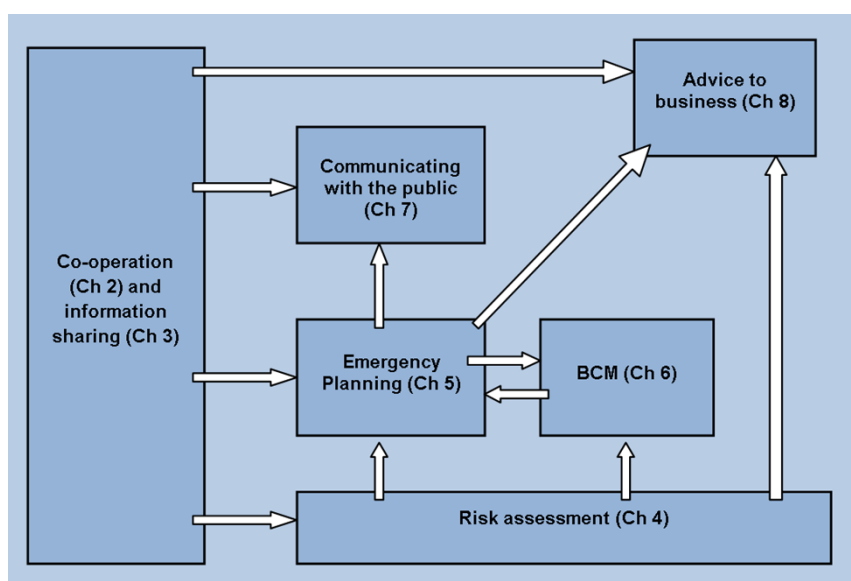


Figure 1. The seven civil protection duties under the CCA 2004 and CCA Regulations 2005
([Cabinet Office, 2006](#) Chapter 1, p.11)

Southampton City Council is also required to comply with the requirements of related emergency planning legislation: the [Control of Major Accident Hazards Regulations \(COMAH\)](#) which apply to major accident hazards at industrial establishments, the [Pipelines Safety Regulations](#) which apply to hazardous pipelines, and the [Radiation \(Emergency Preparedness and Public Information\) Regulations \(REPPiR\)](#) which apply to radiation hazards.

Risk in Hampshire and the Isle of Wight

Southampton City Council and partner agencies within Hampshire and Isle of Wight work together to assess risks that could affect local communities. The [Hampshire and Isle of Wight Community Risk Register](#) (Hampshire and Isle of Wight LRF, 2016a) contains 80 hazards and threats that have been assessed using the statutory risk assessment process. The top 5 (Very High) risks in our area are: toxic chemical release; electricity network failure; severe space weather; influenza type pandemic and flooding. More details are contained within the [Community Risk Register information booklet](#). Major fires are assessed as a medium risk (HL07, below).

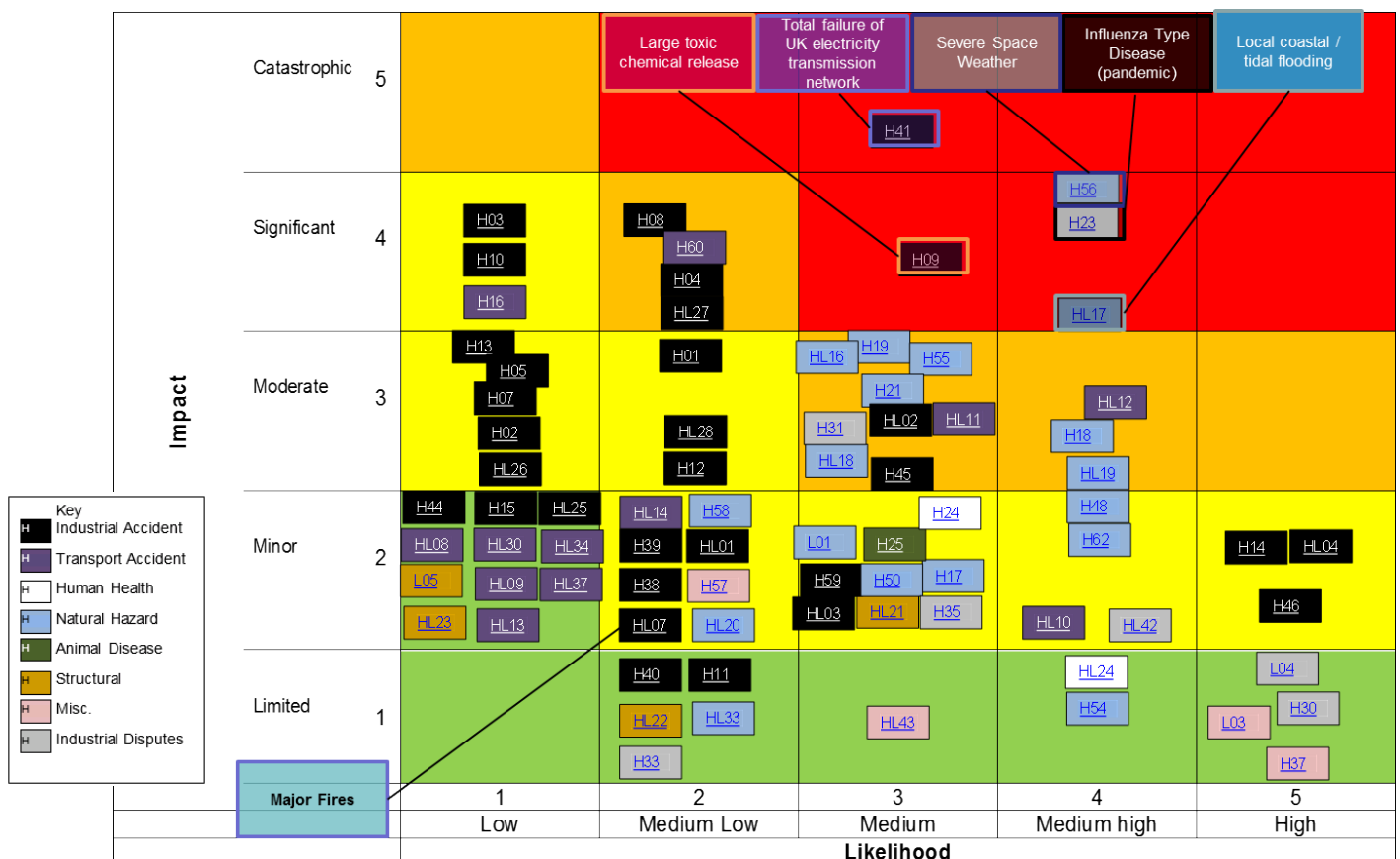


Figure 2. Hampshire and Isle of Wight CRR Risk Matrix

Emergency Planning for Major Fires

Southampton City Council and local partner agencies would use their well-tested generic emergency plan – the Emergency Response Arrangements – in response to a major fire.

This document sets out the roles and responsibilities of each responder and the emergency response structures and procedures that would be used to manage significant emergencies.

Southampton City Council's generic emergency plan, the [Major Incident Plan](#), would be activated to direct the Council's response to a major fire affecting High Rise accommodation in Southampton.

Despite the 'medium' risk rating (which would not normally warrant development of specific planning arrangements), our Major Incident Plan is supported by a specific document (the High Rise Block Emergency Profile) containing detailed information relating to the 20 high rise blocks of flats in the City. This includes risk information, alert and activation procedures, immediate evacuation and shelter contingencies for each block and emergency contact details. This document is shared with key internal contacts as well as the Fire Service. The document was last updated in April 2017 and is next due for review in April 2019.

Emergency plan training, exercising and testing

The CCA Regulations 2005 require that emergency plans contain provision for training to ensure the plan is effective (Regulation 25[b]). Training participants should understand the objectives of the plan and their part in delivering them and should receive such training before the plan is validated during exercise or response.

The CCA Regulations 2005 also require that emergency plans include provision for carrying out exercises for the purpose of ensuring the plan is effective (Regulation 25[a]). This can be undertaken by single agencies, though an emphasis is placed on multi-agency exercising in order to maximise cost effectiveness, test information sharing and cooperation procedures, and strengthen partnership working.

Lessons identified through the exercise, or in a real response, should be captured and used to review the emergency plan, and revise it if necessary.

Multi-agency Emergency Response Arrangements and SCC Major Incident Plan training is held regularly throughout the year and all key Southampton City Council response staff have received this training within the last year.

Successful exercising of the Emergency Response Arrangements (ERA) and Major Incident Plan (MIP) has taken place as follows:

Exercise	Date	Main Scenario	ERA	MIP
HERMES	19/10/2017	Military aircraft accident affecting transport networks	<input checked="" type="checkbox"/>	
DIESEL	25/05/2017	Toxic Chemical Release (Fawley)		<input checked="" type="checkbox"/>
ACESO	01/12/2016	Pandemic Flu	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
ALDEX	07/11/2016	Incident at Atomic Weapons Establishment (AWE), Aldermaston	<input checked="" type="checkbox"/>	
GOLDEN FOX	13/10/2016	Off-site nuclear emergency at visiting nuclear submarine	<input checked="" type="checkbox"/>	
APOSTELLO	11/07/2016	Emergency on large passenger vessel in Southampton Water	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
ECC EX	08/06/2016	Major fire at commercial premises		<input checked="" type="checkbox"/>
POLEMOS	07/06/2016	Marauding Terrorist Firearms Attack	<input checked="" type="checkbox"/>	
FOXWATER	12/01/2015	Off-site nuclear emergency at visiting nuclear submarine	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Table 1. Recent Emergency Response Arrangements (ERA) and Major Incident Plan (MIP) exercising

In Exercise HERMES (19/10/2017) exercise play included the response to a large fire at Redbridge Tower concurrent with the main scenario (a major incident in the North of Hampshire). Hampshire Fire and Rescue Service were able to successfully respond to this inject, being able to resource the pre-determined attendance (8 pumps, increased from 5 for all Hampshire high rise blocks following the Grenfell Tower incident) in addition to a significant response and resource deployment elsewhere in Hampshire. This response would have been supported by Southampton City Council using the Major Incident Plan and Emergency Profile to support evacuated residents with short term shelter and longer term recovery.

In addition to the exercises outlined above, Southampton City Council’s Major Incident Plan has been tested during the real-life responses to many incidents (49 this financial year to 20 October), which tend to consist primarily adverse weather/flooding and fires.

Recent significant incidents have included the responses to

- Storm Brian (October 2017),
- support to a Southampton school in receipt of a malicious bomb threat (October 2017),
- the national Critical Threat Level increase following terrorism incidents (May 2017 and September 2017),
- a pollution incident with vessel sunk in Southampton Water (July 2017)
- the post-Grenfell Tower local response (June 2017 onwards)
- a large fire at a commercial property in Empress Rd – JJ Autos (April 2017),
- a fire at Redbridge Tower (April 2017)
- police incidents requiring evacuation (March 2017, August 2016)
- a large fire at Bitterne Rd West - the ‘Fireworks Factory’ (May 2016)
- snow, flooding and adverse weather (January 2016)

The number and type of recent SCC incidents are shown in figures 3 and 4, below.

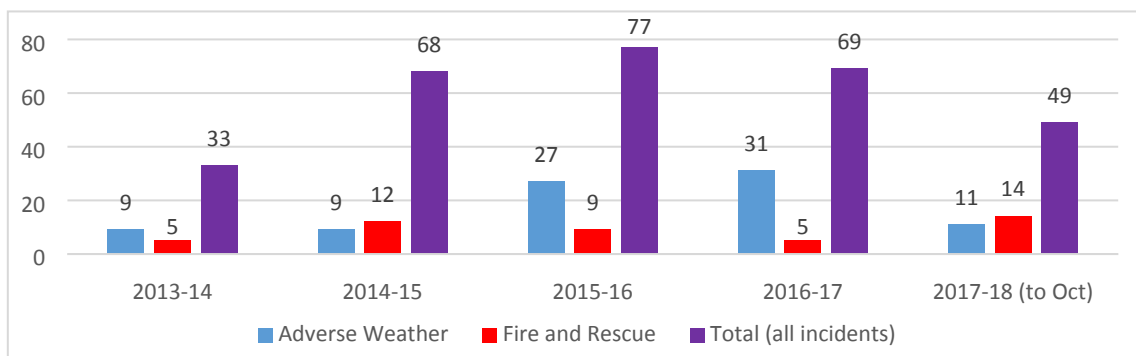


Figure 3. SCC incident numbers 1 April 2013 to 20 October 2017

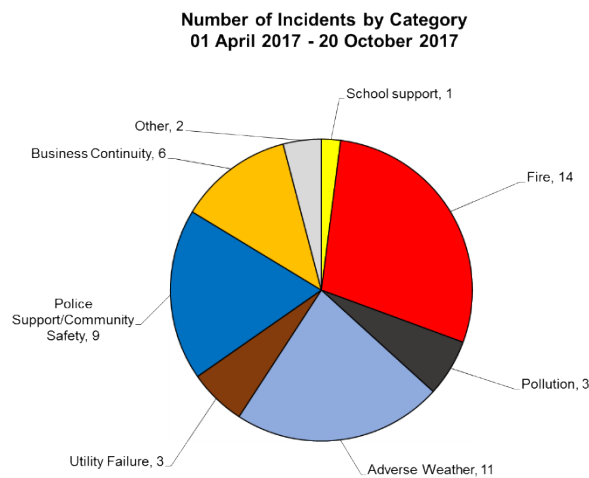


Figure 4. SCC incident types 1 April 2017 to 20 October 2017

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